



Darla Miller, *Principal*  
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August 7, 2020

Dear Parent(s) or Guardian(s):

We would like to welcome your son/daughter to Valley Career & Technical Center for the upcoming school year. Beginning this year, the three school divisions have agreed to cover the costs of equipment and supplies that are normally paid for by the student. As a result, each student will only be charged an instructional fee of \$15.00 and a youth organization membership fee for either Educator's Rising, FCCLA, FFA, HOSA, or SkillsUSA if they are not currently a member of their home high school. Youth organizations are an integral part of the class and we strongly encourage participation. Also, several of our classes are dual enrolled with Blue Ridge Community College and that has a separate fee. Dual enrollment fees **are not eligible** for a payment plan or scholarship.

An invoice listing the fees for the class your son/daughter is enrolled is enclosed. **Fees may be paid in the main office beginning Thursday, August 6, between the hours of 8:30 AM and 4:00 PM or by calling the school and paying with a credit card.** would be appreciated if fees were paid by the August 18th opening of school. The deadline for a class drop is September 1, 2020. Students dropping a class by the deadline will be issued a full refund.

**Our parent/student portal is separate from your student's home school; please make sure to set up an account with us to monitor your student's progress during the year. An activation code was sent to your email on August 5, 2020. Please note: we only submit grades to the high schools at the end of each semester.**

I want to take this opportunity to make you aware of several things we are asking of our new and returning students to help the school year start smoothly as we navigate this COVID-19 era.

1. Students will be allowed to attend the Tech Center four (4) days a week, **except for these classes; nurse aide, computer systems technology and criminal justice.** Students in these classes will follow the A/B schedule as outlined by their home school.
2. As long as Augusta County Public Schools is offering a hybrid plan for instruction that allows in person attendance, students enrolled in a program at Valley Tech must attend at least 2 days a week, total virtual learning is not an option to earn a certificate of completion at this time.
3. To help with social distancing on school buses, any student with a valid driver's license and parental permission, may drive to the Center at no charge. We do ask that you complete the proper paperwork and secure a hangtag. **All students driving or being dropped off by a parent will enter the school through Door #1 of Building 1 for a daily temperature check. Please call if you need to drop off your child at 7:30. AM students should arrive by 8:30 and PM students by 12:10, unless riding the bus**
4. Students will need to wear a mask in the hallways and classrooms when social distancing cannot be maintained.

Due to restrictions and safety regarding maintaining the required 6' social distance we will not hold our annual **Back to School Night** this year. Your teacher will reach out to you with any updates and requirements. You may also visit their homepage on Valley Tech's webpage [www.valleytech.us](http://www.valleytech.us). Thank you for your help and cooperation. Please feel welcome to contact us with any questions.

Sincerely,

Darla L. Miller, Principal